EASTERN
WESTMORELAND
CAREER &
TECHNOLOGY CENTER

SECTION: PUPILS

TITLE: WITHDRAWAL

ADOPTED: SEPTEMBER 24, 2014

**REVISED:** 

	208. WITHDRAWAL
1. Authority	The Joint Operating Committee directs that whenever a student wishes to withdraw, efforts should be made to determine the underlying reason for such action. The resources of the center should be utilized to assist the student in pursuing career goals.
	No student of compulsory school age will be permitted to withdraw without the written consent of a parent/guardian and supporting justification. A meeting between administration and appropriate staff of both EWCTC and the sending high school will be held to discuss the issue. A subsequent parent conference will be scheduled and the final result will be a collaborative decision of all parties.
2. Delegation of Responsibility	The Administrative Director or designee shall develop administrative regulations to govern a student's withdrawal from the center.
3. Guidelines	The building administrator shall ensure the timely return of all supplies and equipment provided by the center in the possession of the student.