

**EASTERN  
WESTMORELAND  
CAREER &  
TECHNOLOGY CENTER**

SECTION: EMPLOYEES  
TITLE: OUTSIDE ACTIVITIES  
ADOPTED: FEBRUARY 25, 2015  
REVISED:

	<b>319. OUTSIDE ACTIVITIES</b>
1. Authority SC 1850.1	The Joint Operating Committee does not endorse, support, nor assume liability for any staff member who conducts nonschool, outside activities in which students or employees may participate.
2. Delegation of Responsibility	The Administrative Director or designee shall disseminate this policy so that employees may avoid situations in which personal interests, activities, and associations may conflict with the interests of the center.
3. Guidelines	<p>The following guidelines are provided for the direction of all employees:</p> <ol style="list-style-type: none"><li>1. Do not utilize center material for personal gain. Copyrights to materials or equipment developed, processed, or tested by employees when performing assigned activities in fulfillment of the terms of employment reside with and may be claimed by the center.</li><li>2. Do not use center property or time to solicit or accept customers for private enterprises.</li><li>3. Do not use center time for outside activities when there is no valid reason to be excused from assigned duties.</li></ol> <p>References:</p> <p>School Code – 24 P.S. Sec. 1850.1</p>