

**EASTERN
WESTMORELAND
CAREER &
TECHNOLOGY CENTER**

SECTION: PROPERTY
TITLE: SCHOOL SAFETY PLAN
ADOPTED: MAY 27, 2015
REVISED:

705. SCHOOL SAFETY PLAN	
<p>1. Purpose</p>	<p>The Joint Operating Committee recognizes that center facilities must be maintained and operated in a condition that is safe for students, staff and visitors.</p>
<p>2. Authority SC 1850.1 Title 22 Sec. 339.23</p>	<p>The Joint Operating Committee directs that a school safety plan shall be maintained to ensure a safe and secure environment for all students, staff and visitors as well as to protect center buildings, equipment and property. The school safety plan shall provide (1) instruction for students and staff in safety and accident prevention; (2) protective devices where they are required for safety; and (3) suitable and safe equipment necessary for the (conduct of the educational programs and operation of the center.</p>
<p>3. Delegation of Responsibility</p>	<p>The Administrative Director or designee shall develop and present to the Joint Operating Committee for its approval a school safety plan addressing school safety issues.</p>
<p>SC 1518</p>	<p>The Administrative Director or designee shall:</p>
<p>SC 1517, 1518 Pol. 805</p>	<ol style="list-style-type: none"> 1. Ensure curriculum to instruct students in safety and fire prevention. 2. Provide required drills and instruct students in safety procedures. 3. Review and evaluate annually center safety rules and plans. <p>Administrators shall inform all staff and students of safety rules at the beginning of the school year.</p>

<p>4. Guidelines SC 223 Title 34 Sec. 129.1001- 129.1011 72 P.S. Sec. 1722-J 77 P.S. Sec. 1038.2</p>	<p><u>Certified Workplace Safety Committee</u></p> <p>A workplace safety committee shall be established to promote the center's goals concerning safe schools.</p> <p>The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) center administrators and two (2) employee representatives.</p> <p>The center administrators shall not constitute a majority of the workplace safety committee.</p> <p>It shall be the responsibility of the workplace safety committee to:</p> <ol style="list-style-type: none">1. Evaluate the current safety program.2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.3. Make recommendations to correct hazards.4. Review, in a timely manner, incident and accident report and investigation forms.5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures. <p>A workplace safety committee members shall meet at least once a month.</p> <p>The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.</p> <p>The Administrative Director or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.</p> <p>The Administrative Director or designee shall maintain written records of workplace safety committee training.</p>
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References:

School Code – 24 P.S. Sec. 223, 1517, 1518, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 339.23

Department of Labor and Industry Regulations – 34 PA Code Sec. 129.1001-129.1011

Fiscal Code – 72 P.S. Sec. 1722-J

Certification of Safety Committee – 77 P.S. Sec. 1038.2

Joint Operating Committee Policy – 805