

**EASTERN
WESTMORELAND
CAREER &
TECHNOLOGY CENTER**

SECTION: PROPERTY

TITLE: LENDING OF EQUIPMENT

ADOPTED: MAY 27, 2015

REVISED:

708. LENDING OF EQUIPMENT	
1. Purpose SC 801, 1850.1 Pol. 707	The Joint Operating Committee directs that equipment owned by the center normally shall not be loaned for nonschool use off center property. However, use of specific items of equipment, by staff maybe permitted at the sole discretion of the Administrative Director and only after appropriate written request.
2. Delegation of Responsibility	The user of center owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use and shall be responsible for its safe return.
3. Guidelines	Removal of center equipment from center property for personal use by staff or students is prohibited, unless approved by the Administrative Director.
	References: School Code – 24 P.S. Sec. 801, 1850.1 Joint Operating Committee Policy – 707