

**EASTERN
WESTMORELAND
CAREER &
TECHNOLOGY CENTER**

SECTION: OPERATIONS
TITLE: EMERGENCY PREPAREDNESS
ADOPTED: AUGUST 19, 2015
REVISED:

805. EMERGENCY PREPAREDNESS	
<p>1. Purpose</p>	<p>The Joint Operating Committee shall take reasonable measures to insure the safety of students and staff especially in potential emergency situations.</p>
<p>2. Authority Title 22 Sec. 10.24 35 Pa. C.S.A. Sec. 7701</p>	<p>The Joint Operating Committee, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive emergency response and preparedness plan.</p> <p>The Joint Operating Committee shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health and the Pennsylvania Department of Education.</p>
<p>SC 1517, 1518 35 Pa. C.S.A. Sec. 7701</p>	<p>The Joint Operating Committee shall ensure that emergency and evacuation drills are conducted at intervals required by state law.</p>
<p>3. Delegation of Responsibility</p>	<p>Center staff shall be trained to assist in implementing the emergency preparedness plan.</p> <p>The Administrative Director or designee shall implement a communication system to notify parents/guardians.</p>
<p>SC 1517</p>	<p>The Administrative Director shall certify that emergency and evacuation drills have been conducted in the manner prescribed by law.</p>
<p>SC 1303-A Title 22 Sec. 10.11 Pol. 805.1</p>	<p>In accordance with state law and regulations, the Administrative Director shall execute a memorandum of understanding with each local police department that has jurisdiction over center property.</p>
<p>4. Guidelines SC 1302.1-A Title 22</p>	<p>The emergency preparedness plan shall be maintained in the EWCTC building, be reviewed annually, and be modified as necessary. A copy of the plan shall be provided to the county Emergency Management Agency, each local police</p>

<p>Sec. 10.24 35 Pa. C.S.A. Sec. 7701</p>	<p>department and each local fire department having jurisdiction over the center. The emergency preparedness plan shall be communicated to students, parents/guardians, and the community and other relevant stakeholders.</p>
<p>35 Pa. C.S.A. Sec. 7701</p>	<p><u>Continuity Of Student Learning/Core Operations</u></p> <p>In the event of an emergency, local, county or state officials may require that schools be closed to serve as mass-care facilities or to mitigate the spread of infection or illness. Local, county or state officials may also utilize buses and other transportation vehicles owned by the center.</p> <p>The continuity of core operations such as payroll and ongoing communication with students and parents/guardians shall be an essential part of the emergency preparedness plan.</p>
<p>35 Pa. C.S.A. Sec. 7701</p>	<p><u>Education</u></p> <p>Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.</p> <p>Effective infection control and prevention procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at the center.</p>
<p>SC 1517, 1518</p>	<p><u>Required Drills</u></p> <p>At least annually, the center shall conduct a disaster response or emergency preparedness plan drill.</p> <p>Fire drills shall be conducted at least once a month during the school year.</p>
	<p>References:</p> <p>School Code – 24 P.S. Sec. 1302.1-A, 1303-A, 1517, 1518</p> <p>State Board of Education Regulations – 22 PA Code Sec. 10.11, 10.24</p> <p>Disaster Prevention – 35 Pa. C.S.A. Sec. 7701</p> <p>Joint Operating Committee Policy – 805.1, 810</p>

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